

Firewatch Guidelines for Chaperones

The hotel expects the competitors to be supervised when not racing. This is the responsibility of the Team Liaisons, Parents of the Day, and hotel chaperones. To provide organized supervision at the hotel, a firewatch schedule has been created. **Each club must have 2 people per assigned time slot.**

1. **Radios:** Four I-LYA “push to talk” radios are available at the desk. Please monitor channel 14 and keep in touch with the other parents on your shift. Return radios to the desk before leaving.
2. **When you arrive:** Please review the Hotel Rules and Code of Conduct (both available at the front desk.) Contact information for all teams, medical forms for all competitors, and the nightly sign-in notebooks are also located in the lobby. Please arrive 5 minutes early so you can meet with the previous firewatch and get any updates. Coordinate with the others on your shift. Decide who will be upstairs, downstairs, at the pool, or monitoring the outside perimeter of the hotel. Rotate if possible.
3. **Responsibilities (Hotel and Pool):**Your job is to ensure that the competitors are complying with the Hotel Rules, Code of Conduct, and respecting each other, other guests, and the properties, at both the pool and hotel. Firewatch chaperones should be visible at the hotel at all times and should intervene when seeing poor behavior. Firewatch chaperones are required to monitor the pool when competitors have access to the pool and the outside perimeter of the hotel after curfew.
4. **Shifts:** During the hours of 1500-2230 (3:00*pm - 10:30pm) there should be 2-3 chaperones at the pool and 2-3 chaperones on the hotel floors. *(Shifts start when the competitors have been released from PIBYC.) During the hours 2230-2400 (10:30pm- midnight) there should be chaperones outside on each side of the hotel watching the windows and at least one inside on each floor.
5. **Competitor Lost Keys** – if you personally know the competitor, you may obtain a master key from the front desk staff and let the sailor in their room. If you do not know the competitor, contact the Club’s POD or Team Liaison to come to the hotel and identify him or her. The competitor will be responsible for paying the hotel’s replacement key fee if a new key is needed.
6. **Curfew:** Sunday – Thurs at 2230 (10:30pm). Team Liaisons must arrive to do a room check at curfew. They must verify attendance and sign the book in the lobby indicating that all of their team members are in their rooms. Competitors should remain in their rooms after room checks.
7. **Lights Out:** Sunday – Thursday at 2300 (11:00PM).
8. **Wake Up:** Race Days- 7:00AM- knock on all doors, have verbal or visual response from each room indicating they are awake. Please remain at the hotel to supervise until 7:45. Friday DO NOT wake them!

If the next shift of Fire Watch Chaperones do not show up or you have any problems:

1. Call the Club’s Parent of the Day (contact info is in the Binder in the Lobby)
2. Call the Club’s Team Liaison (contact info is in the Binder in the Lobby)
3. Call Jack Attkisson 440-458-1459 (I-LYA in Hotel)
3. Call Steve Harris 740-304-8950 (Regatta Chair)

In the case of a serious medical emergency, please call 911. Sailors are housed at the Grand Islander Hotel. The pool is located at the Islander Inn.