

2011 FIREWATCH GUIDELINES

The hotel expects the competitors to be supervised when not racing. This is the responsibility of the chaperones and Parents of the Day. To provide organized supervision at the hotel, a Firewatch schedule will be created. Each club must have 2 chaperones for each assigned time slot. The number of assigned time slots will be based on the number of registered sailors from each club. A total of 4 to 6 adults (2 or 3 clubs) will be assigned to each 3 hour time slot. The schedule will be posted online after July 6, 2011. Responsible adult chaperones should be at least 25 years of age. Team coaches cannot double as chaperones. Clubs that fail to fulfill their firewatch obligations may forfeit their \$100 Firewatch Compliance Deposit.*

**The first scheduled Firewatch of each day begins when the sailors are released to the hotel from PIBYC following racing. Usually this will be after the scheduled 3:30pm published starting time, but firewatch parents should be prepared to be at the hotel before sailors are released for the day from Put-in-Bay Yacht Club. Please plan on arriving at the hotel before the sailors.*

FIREWATCH INSTRUCTIONS:

1. Chaperones must enforce the following hotel rules:
 - A. No Co-ed room visitation at any time, including coaches.
 - B. Curfew (Sun-Wed): 10:30 PM; Curfew (Thurs): 11:00 PM
 - C. Lights out (Sun-Wed): 11:00 PM; Lights out (Thurs): 11:30PM
 - D. Rooms may not be vacated prior to 6:00 AM.
2. All competitors' rooms must be left unlocked. If chaperones desire to tape rooms to ensure no entry or exit after lights out, they may do so.
3. Chaperones will remain alert and have full visibility of all rooms during their assigned times. Special care should be taken to ensure that no competitor leaves his or her room after curfew and lights out.
4. The chaperones will review the medical forms in the folder at the front desk to determine where those with any medical conditions are roomed.
5. Please do not disturb the competitors while they are sleeping.
6. On race days, chaperones on duty at wake-up (6:30 AM) should knock on the doors of competitors' rooms and listen for a verbal response indicating the occupants are awake. On Friday, competitors are responsible for waking up and getting themselves and their gear out of the hotel by 8:30 AM.
7. Chaperones on Sunday afternoon and Friday morning may have extra duties involved with check-in and check-out.
8. Contact the team's Parent Liaison and/or the Regatta Co-chair for any unusual situations.

TEAM CHECK-IN: Each club is responsible for checking in their team each evening. After verifying that all team members are in their assigned rooms, please sign the book at the hotel desk. If a sailor is not accounted for by lights out, it is the sole responsibility of that club to locate the team member and notify the committee. If a club is not fully represented at check-in time, violators of this rule may be sent home.