



INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS

Amended As Approved December 3, 2005

ARTICLE I - NAME

The name of the corporation is **THE INTER-LAKE YACHTING ASSOCIATION, INC.**, hereinafter referred to as **I-LYA**.

ARTICLE II - PURPOSE

I-LYA was organized for the following purposes:

- (a) To encourage, advance, promote, and perpetuate among amateurs, yachting, sail, powerboat, and other amateur aquatic competition, and to unify the rules in connection therewith;
- (b) To encourage and to promote amateur yachting activities among the members of I-LYA and yachting associations throughout the United States and Canada, and the areas of Lake Huron, Lake St. Clair, and Lake Erie of the Great Lakes, rivers tributary thereto and inland waters in the vicinity thereof;
- (c) To formulate rules governing amateur sailing competitions and to conduct sailing competitions among the members of I-LYA;
- (d) To exercise advisory jurisdiction over amateur activities carried on by the members of I-LYA and activities carried on by the member clubs and associations and to enforce the rules of I-LYA on all members subject to its jurisdiction;
- (e) To foster educational programs for the training of members in the science of seamanship and navigation;
- (f) To inform members of legislation which has been proposed or adopted and which may affect amateur yachting and pleasure boating, including navigation, safety and health;
- (g) To promote education and scientific purposes by assisting in the training of amateur yachtsmen for participating in international, national, and intersectional competition including Olympic participation;
- (h) To provide training for candidates and their crews for international and intersectional competitions, by organizing and/or holding amateur competitive events similar in nature and to the holding of meetings in the nature of seminars at which the results of these events will be analyzed and competitive strategy and tactics will be discussed with a view to the improvement of the performance of the participants;
- (i) To make information available to contestants in the aforesaid international, national, and intersectional sailing events regarding new developments in the design, construction, sails and rigging of craft of the type used in such contests; and
- (j) To foster and promote public interest in the participation in Olympic, international, national, and intersectional events.
- (k) No part of any net earnings of the association shall inure to the benefit of any private member or individual. No person shall be denied the right to participate in any event within the jurisdiction of I-LYA or to manage or otherwise be involved in the participation of such event, or having so participated shall suffer any penalty for having participated, on grounds of race, color, religion, age, sex or national origin provided that this section shall not prevent the conduct of separate events for males and females and separate events for juniors.

ARTICLE III - MEMBERSHIP

Membership in I-LYA shall consist of the following:

(a) Voting member (Regular Member) represented by delegates as provided herein and composed of Corinthian boating organizations upon the waters listed in Article II upon formal application and invitation by the I-LYA Advisory Committee. Voting membership may be obtained and shall be further limited to:

(1) Bona fide incorporated yacht clubs having adequate facilities for the exclusive use of its members and guests; having a Constitution or Code Of Regulations setting forth its organization; and having a staff of officers to supervise the functions of the club.

(2) Associations of individuals each of whom is a bona fide member of an I-LYA club.

(b) Non-voting member (Associate Member) upon formal application and invitation by the I-LYA Advisory Committee may be comprised of:

(1) Affiliated associations which conduct college, school, Sea Explorer, Sea Scouts, armed forces, and similar sailing programs.

(2) An association which may not have permanent facilities, but which desires to support and participate in this Association.

(3) Individual members who shall be persons interested in yacht racing. Individual members may be Patron, Contributing, Regular or Corporate.

(4) Such other categories as may be established by the Board of Trustees.

(c) Bona fide members of member clubs and associations shall be considered members of Inter-Lake Yachting Association.

(d) The privileges and conditions of association membership shall be determined by the Advisory Committee and shall become effective only upon approval of the Delegate body.

(e) Following an invitation, clubs and associations desiring to become members shall so inform the Executive Secretary in writing and accompany such application with payment in tender of the initiation fee and the current year's dues. An appropriate file will then be reviewed by the Advisory Committee for its recommendation to the Delegates for final action.

(f) All new memberships will be on a probationary basis for a period of three years, during which time active participation shall be required and evaluated before being certified to full membership. Delegates may vote during probationary period.

(g) No person or organization interested in the purposes for which I-LYA was organized or any activity related thereto shall be denied membership in I-LYA for any reason except for misconduct or non-payment of dues.

(h) All members shall have the privilege of attending or being represented at all regular and special meetings of I-LYA. All members are entitled to receive the yearbook and other publications of I-LYA. All individual members shall be entitled to hold office, except as stipulated in Article XII, Paragraph ©, and to serve on committees; membership in I-LYA shall be a prerequisite for so doing.

(i) Acceptance into membership in I-LYA shall in no way serve as a guarantee of reciprocity with other member clubs and associations for the use of their facilities. Each member club and association shall have the right and privilege of establishing its own rules governing reciprocal use of its facilities by members of other clubs and associations which every member club and association shall be bound to respect.

(j) A member club or association having resigned from membership may, with the approval of the Board Of Trustees, apply for reinstatement upon written request to the Executive Secretary, providing that said application is made within three years from the date of acceptance of resignation, and be accompanied by payment of the current year's dues in which the request is made.

(k) A club or association whose resignation dates prior to three years shall be considered on the basis of a new club or association.

(l) A club or association having resigned from membership at the request of the Board of Trustees may only apply for reinstatement on the basis of a new club or association.

ARTICLE IV - SUSPENSION OR EXPULSION

(a) A member club or association may be suspended for a fixed or indefinite period of time, or may be permanently expelled from I-LYA, upon recommendation of the Advisory Committee and Board Of Trustees, by a two-thirds vote of the Delegates (or Alternates) present at a regular Spring or Fall meeting. The action of the Delegates in such respect shall be final.

Notwithstanding the foregoing paragraph and the prescriptions in Article IV, Paragraphs (b) (2) and (c), a member club or association shall be automatically suspended if the annual dues prescribed pursuant to Article XIX are not paid before the deadline and any grace period determined pursuant to Article XIX. The Executive Secretary shall notify such member club or association in writing of the suspension, and report this action to the Board of Trustees and the Advisory Committee, at their next meeting.

(b) Such suspension or expulsion shall be for good cause shown, including, but not to the exclusion of other substantial and material causes not hereinafter expressly enumerated, such offenses as:

(1) The adoption, in defiance of and over the formal objection of the I-LYA, of provision in its constitution, regulations, bylaws or other rules and regulations or provisions which are either forbidden or incompatible with the letter and/or spirit of those of I-LYA.

(2) The encouragement, permission or complacent acquiescence in any course of conduct incompatible with the standards and traditions of good sportsmanship and/or general moral standards of I-LYA.

(3) Willful defiance of or disobedience of any duly and properly enacted, adopted or promulgated action, order or requirement required generally of its member clubs and associations by I-LYA.

(4) Failure to pay any properly imposed or assessed levy, dues or other monetary obligation to I-LYA when due, or within such additional period of grace as may be granted to any member club or association having the same obligation.

(5) Being found guilty either by confession or judicial determination of a felony involving moral turpitude, without adequate extenuating circumstances.

(c) Unless exempted by subparagraph (a) immediately above, notice of intention to move for such suspension or expulsion and adequate statement of the grounds upon which it is based shall be communicated in writing to the offending member club or association not less than thirty (30) days before the regular Spring or Fall meeting at which the motion is to be offered. Any defense or explanation which the offending member club or association may care to offer shall be submitted in writing to the proponent of the motion not less than fifteen (15) days prior to such regular meeting, and both the motion and the defense or explanation shall be submitted to the meeting.

ARTICLE V - INDEMNIFICATION & INSURANCE

(a) The Association shall indemnify such persons as it is permitted to indemnify by Section 1702.12(E) of the Ohio Non-Profit Corporation Law, and the heirs, executors

and administrators of such persons, to the full extent permitted by, but in accordance with the provisions of that Section. Reference to Section 1702.12(E) in the previous sentence shall constitute a reference to any legislation hereafter enacted by the Ohio Legislature on the same general subject as present Section 1702.12 (E), whether by amendment of that Section or by substitution of differently numbered material for it. Notwithstanding the foregoing, except as otherwise required by Section 1702.12(E), a person who would be entitled to indemnity only as an agent (a director, officer, employees, or trustee not to be considered an “agent” for purposes of this sentence) of the Corporation, or only as an agent of another entity, shall not be entitled to indemnity except as indemnity may be extended to that agent and covered by action of the Board of Trustees.

(b) The Association may purchase and maintain indemnity insurance on behalf of itself and/or any person who would be entitled to indemnity pursuant to the foregoing paragraph.

ARTICLE VI - GOVERNMENT

(a) Each member club and association shall be represented in meetings for all purposes by one voting Delegate (or Alternate).

(b) The Delegates or Alternates present at any meeting, after due notice thereof has been given, shall constitute a quorum.

(c) Each voting member shall be entitled to be represented in meetings for all purposes by one designated person who shall be identified as the member’s Delegate (or Alternate) and entitled to cast one vote only. No person shall be registered or allowed to be a Delegate (or Alternate) for more than one voting member.

(d) The Delegates or Alternates shall be selected by each member club or association in any manner which such member may prescribe.

(e) All trustees, officers, and delegates to the various boating organizations; and all chairmen of standing committees; of the Association shall have full status as delegates at all meetings, but without the right to vote thereat unless such person should also happen to be a member Delegate or Alternate of a member club.

(f) All Past Commodores of I-LYA shall become a Delegate at Large representing I-LYA and shall be afforded all the rights of a member club delegate.

ARTICLE VII - BOARD OF TRUSTEES

(a) There shall be a Board of Trustees consisting of nine (9) members of the Association in good standing elected as stipulated in Article XII.

(b) The Trustees shall elect their own president immediately following the Annual Fall Meeting.

(c) The Trustees shall meet before the Spring and Fall Meetings of the Association and during the summer regatta. Special Meetings shall be held at the request of the Commodore, or President of the Board, or of two Trustees. The purpose of such special meetings shall be included in the call.

(d) No Trustee, after having been elected to and after having served two successive three-year terms shall be eligible to be elected to succeed himself; but a Trustee appointed to fill the unexpired term of a deceased, resigned or otherwise removed Trustee may be elected to two succeeding terms.

(e) A vacancy occurring in the Board of Trustees from any cause shall be filled by a majority vote of the remaining Trustees at any regular meeting or at any special

meeting called wholly or in part for such purpose; or by written appointment signed by all remaining Trustees. Such appointee shall not be from the same club or association wherefrom there is an incumbent member. He shall serve the remainder of the unexpired term.

(f) A vacancy occurring among the officers of Commodore, Vice Commodore and Rear Commodore from any cause shall be filled by a majority vote of the Board Of Trustees at any regular meeting, or any special meeting called wholly or in part for such purpose, or by written appointment signed by all Trustees. Such appointee shall serve the remainder of the unexpired term. An officer appointed to fill an unexpired term may be elected to a one-year term succeeding themselves.

(g) A vacancy occurring among the members of the Nominating Committee from any cause prior to fulfilling its duties as stipulated in Article XII shall be filled by a majority vote of the Board of Trustees at any regular meeting, or any special meeting called wholly or in part for such purpose, or by written appointment signed by all Trustees. Such appointee shall not be from the same club or association wherefrom there is an incumbent member. He shall serve the remainder of the unexpired term.

(h) The Trustees shall select the Executive Secretary and see that he performs his duties. They shall fix and authorize payment of his salary, membership dues in non-member associations, insurance premiums and other necessary expenses and instruct him to remit such amounts as deemed appropriate to the respective parties.

(i) The Trustees shall appoint such other officers and delegates to the various yachting and boating associations of which I-LYA is a member.

(j) The Trustees shall review the budget of the current administration when received from the Executive Secretary, and make pertinent suggestions or recommendations. In event of failure of the current administration to submit a budget for such review, the Trustees may place the responsibility for any deficit on the current administration.

(k) The Trustees shall authorize the presentation of a Past Commodore pin at the following Spring Meeting after all reports are received and approved.

(l) The Flag Officers and the President of the Inter-Lake Yachtsmen's Fund shall be ex-officio members of the Association's Board Of Trustees with voice but no vote.

(m) The Board of Trustees shall appoint the following Standing Committees:

(1) Admiralty Committee consisting of three members. The Board shall name the chairman who shall be the legal counsel of the Association and the other two shall be associate counsel. This committee shall attend to legal matters of the Association. The members of the Admiralty Committee shall serve continuously until their successors are appointed.

(2) Auditing Committee consisting of three members, one member appointed each year to serve a three-year term, and may be appointed to succeed himself. The committee shall choose its own chairman. The committee shall receive from the Secretary-Treasurer all documents, records, reports and communications connected with the business of the current administration. The committee shall audit such material in accordance with best accounting practice. Such audit shall be completed and a report made to the Board Of Trustees no later than March 1st of each year. At such time as said report is made all material mentioned herein shall be turned over to the Executive Secretary.

(3) Code of Regulations Committee consisting of five members to serve continuously until their successors are appointed.

(4) Intersectional Racing Committee consisting of six members, each member to represent one of six areas viz. Area 1-Toledo-Port Clinton; Area 2-Port Clinton-Lorain; Area 3-Lorain-Fairport; Area 4-Fairport-Buffalo; Area 5-North of Toledo; Area 6-Inland Waters. The Board of Trustees shall name the chairman. All members shall serve continuously until their successors are appointed.

- (5) Maritime Coordinating Committee consisting of three members. The Board of Trustees shall name the chairman. All members shall serve continuously until their successors are appointed.
- (6) Training & Education Committee consisting of three members who shall elect their chairman and serve continuously until their successors are appointed. The Committee shall assist member clubs in the operations and risk management of their Junior boating programs and shall facilitate instructor certification programs.
- (n) The Trustees shall designate the chairman and vice-chairman of the Advisory Committee.
- (o) The Trustees shall review and approve by resolution on behalf of I-LYA such arrangements as are necessary for the deposit and withdrawal of funds and shall keep an inventory of all I-LYA property and supplies.
- (p) The Trustees shall provide adequate bonded insurance on the Executive Secretary, the Secretary/Treasurer and any others if so deemed advisable commensurate with the funds handled by each.
- (q) The Trustees shall authorize and approve suitable cap buttons and other insignia of office for officers and chairmen of committees.
- (r) The Trustees shall appoint a Sail Yacht Appeals Board as stipulated in Article XI.
- (s) The Trustees shall review and adopt from time to time the initiation fees and annual dues to be paid by each class of membership.

ARTICLE VIII - MANAGEMENT

- (a) The general management and final authority of I-LYA shall be vested in the Board Of Trustees.
- (b) Officers of the Association to be elected by the Delegates shall be Commodore, Vice Commodore and Rear Commodore. These shall be known as the Flag Officers.
- (c) Officers of the Association to be appointed by the Commodore shall be Fleet Captain, Secretary/Treasurer, Registrar, Fleet Chaplain and Fleet Surgeon.
- (d) Officers of the Association to be appointed by the Board of Trustees shall be Executive Secretary, Sail Yacht Measurers, Powerboat Measurers, Historian, and Perpetual & Memorial Trophies Curator.
- (e) Delegates and Alternates to the various yachting and boating organizations of which I-LYA is a member shall be appointed by the Board of Trustees.

ARTICLE IX - STANDING COMMITTEES

- (a) There shall be a Nominating Committee elected by the Delegate body as stipulated in Article the XII, Paragraph (a).
- (b) There shall be the following Standing Committees appointed by the Commodore: Sail Yacht Race, Sail Yacht Judges, Class Racing Advisory, Offshore Advisory, Powerboat Activities, Communication, Public Relations, Entertainment, Course Patrol, Trophy, Shore Courtesy, Other Sports and Junior Yachting Activities. The composition of these committees shall be as established by the Commodore.
- (c) There shall be the Standing Committees appointed by the Board of Trustees as authorized by Article VII, paragraph (m).
- (d) There shall be an Advisory Committee composed of all living Past Commodores of I-LYA. Its functions shall be:
- (1) To consider, advise and recommend to the Board Of Trustees, officers and committees, either on its own initiative or when requested by them, on any matters whatsoever, but final action shall remain the prerogative of the Trustees, officers or committees involved.

- (2) All inquiries regarding membership in I-LYA shall be referred to the Advisory Committee for processing. The committee shall conduct or supervise the conduct of an investigation of the inquiring organization to determine its qualifications. The committee shall, through the Executive Secretary, obtain all documentation necessary for such investigation. Upon favorable action in each case it shall authorize the Executive Secretary to issue an invitation to become a member. The inquiring organization shall then file a formal application for membership as stipulated in Article III, Paragraph (e). The Advisory Committee shall then make its recommendation to the Delegate body for final action.
- (3) The committee shall participate in any suspension or expulsion proceedings as stipulated in Article IV.

ARTICLE X - SPECIAL COMMITTEES

The Board of Trustees or the Commodore may from time to time appoint such Special Committees as may be deemed advisable for special purposes. Special Committees shall be discharged when their functions have been concluded.

ARTICLE XI - APPEALS BOARD

- (a) The Board of Trustees shall appoint a Sail Yacht Appeals Board composed of seven members of I-LYA in good standing, each of whom should be a U.S. Sailing Association (USSA) approved Judge. The Trustees shall name the chairman.
- (b) Appeals Board members shall be chosen on a basis of their knowledge of racing, racing rules, protests, race and protest committee functions, and experience in rendering decisions in such matters.
- (c) The Appeals Board, except as stipulated hereinafter, shall establish its own format of operation.
- (d) Vacancies occurring on the Appeals Board for any cause shall be filled by a majority vote of the Board of Trustees at any regular meeting or special meeting called wholly or in part for such purpose, or by written appointment signed by all Trustees.
- (e) In its operation the Appeals Board shall adhere to the rules of the USSA and other racing bodies not in conflict with USSA.
- (f) All appeals, communications with appellants and with USSA shall pass through the hands of the general chairman. He shall receive appeals either directly from the appellants or as referred to this Board by USSA or any other racing body.
- (g) Three or more members, including the general chairman if present, shall constitute a quorum. Decisions shall be rendered by majority vote, the chairman voting if present, except if only three members are sitting then the decision must be unanimous.

ARTICLE XII - NOMINATIONS & ELECTIONS

- (a) The Nominating Committee shall be composed of five members of I-LYA in good standing, elected by a plurality vote of the Delegates at the Spring Meeting each year. Nominations for the members of the Nominating Committee shall be made from the floor. There shall be ten, and ten only, nominees. No more than one shall be elected from any member club or association. The term of office for each member of the committee shall be until the Fall Meeting following his election. No member can succeed himself.
- (b) The Commodore shall designate the chairman of the Nominating Committee from those elected. The Committee shall meet during the Regatta week or not later than September 1st following their election. It shall nominate by majority action one candidate for Commodore, one candidate for Vice-Commodore, two candidates for Rear-Commodore and six candidates for Trustee. No more than one candidate for

Trustee shall be from any member club or association. Three Trustees shall be elected by a plurality vote of the Delegates at the Fall Meeting each year, for terms of three years.

(c) Nominees for Commodore, Vice-Commodore and Rear-Commodore shall be limited to the Commodores and Past Commodores of member clubs and associations of I-LYA. Nominees for Trustee shall be limited to Past Commodores, incumbent Commodores, Vice Commodores and Rear Commodores of member clubs and associations of I-LYA except that one person and only one who does not qualify as just stipulated, yet has contributed much time and effort to I-LYA and has demonstrated exceptional ability in serving the Association in various capacities may be declared eligible and they may be included in the six nominees stipulated in Paragraph (b) above. Such nominee if elected to the Board of Trustees and after serving a full term shall become eligible for nomination and election as a Flag Officer.

(d) The Nominating Committee shall submit its report to the Executive Secretary and to the Secretary/Treasurer no later than September 15th.

(e) The term of office of the Commodore, Vice-Commodore and Rear Commodore shall be one year and no one can succeed themselves except as stipulated in Article VII, Paragraph (f).

(f) All Trustees and Officers to be elected shall be elected at the Fall Meeting. Voting may be by acclamation or secret ballot except in any election in which there is a contest voting shall be by secret ballot, the results of which including a tabulation of votes cast shall be reported to the Delegate Body.

(g) Should any nominee resign or for any other reason be unable to be a candidate for the office to which they are nominated prior to the Fall Meeting and after the report of the Nominating Committee has been published, then the Nominating Committee may present another candidate at the Fall Meeting to fill such vacancy.

(h) Should any office appointed by the Commodore become vacant by resignation or for any other reason, the Commodore is empowered to and shall take immediate steps to appoint a successor to fill such vacancy.

(i) Should any other office become vacant for any reason whatsoever, the Board of Trustees is empowered, unless otherwise stipulated elsewhere in this Code of Regulations, to declare the office vacant and take immediate steps to fill such vacancy.

(j) Nominations for Commodore, Vice Commodore, Rear Commodore and Trustee shall be made only by petition in addition to those made by the Nominating Committee. Such nominations must conform to the requirements of Paragraph © of this Article. Such petition shall be signed by one hundred-fifty (150) individual members of not less than ten (10) member clubs or associations in good standing. One petition shall name no more than one nominee for each of the respective offices. Nominating petitions shall be submitted to the Executive Secretary not less than two weeks prior to the Fall Meeting.

ARTICLE XIII - DUTIES OF THE FLAG OFFICERS

(a) The Commodore:

(1) It shall be the duty of the Commodore to preside at all meetings of I-LYA; to take command of the fleet; and to perform such other duties as the Board Of Trustees may request. In all acts where the signature or act of a president may be required by law, the Commodore shall have the status of being ex-officio president.

(2) He shall call special meetings of the Delegates and Board Of Trustees whenever he shall deem it necessary, or upon written request of five or more Delegates. Requests to call special meetings, and the calls therefore shall specify the object of the meeting.

(3) They shall submit to the Executive Secretary on or before March 15th a budget of prospective income and expense for the year of his administration, and also a preliminary expense report of the annual regatta before September 15th.

(4) The Commodore shall render a financial report of their administration as of November 15th and a final report not later than February 1st following their retirement. These reports shall be submitted to the Executive Secretary.

(b) The Vice-Commodore:

(1) It shall be the duty of the Vice-Commodore to assist the Commodore in the discharge of their duties and, in the event of their absence or disability, officiate in their stead.

(2) They shall be in charge of affairs afloat which shall include the following Committees: Sail Yacht Race, Sail Yacht Judges, Class Racing Advisory, Offshore Advisory, Junior Yachting Activities, Powerboat Activities, Course Patrol and Communications.

(c) The Rear-Commodore

(1) It shall be the duty of the Rear-Commodore to assist the Commodore and Vice Commodore in the discharge of their duties and, in the event of their absence or disability, officiate in their stead.

(2) They shall be in charge of affairs ashore which shall include the following Committees: Public Relations, Entertainment, Shore Courtesy, Other Sports Activities and Trophy.

ARTICLE XIV - DUTIES OF OFFICERS APPOINTED BY THE COMMODORE

(a) The Fleet Captain:

(1) The Fleet Captain shall assist the Commodore or Acting Commodore in the discharge of their duties and, in the event of their absence or disability of all Flag Officers, officiate in their stead.

(2) They shall see that the fleet is in proper order when under way and shall report to the officer in command any infraction or disobedience to orders and rules, either while under way or at rendezvous.

(b) The Secretary/Treasurer:

(1) It shall be the duty of the Secretary/Treasurer to keep a true record of the proceedings of all meetings of the Delegates, employing the services of a qualified stenographer if needed, with the names of the Delegates present thereat, in a book provided for that purpose, and authenticate the same by their signature.

(2) They shall notify each member club and association of each special and adjourned meeting at least three weeks prior thereto.

(3) They shall make all collections due the current administration except the dues and special funds, and pay all bills which have been approved by the Commodore out of funds of the current administration.

(4) They shall be ex-officio member of every committee, either appointed or elected, with voice but no vote.

(5) They shall make a full detailed report at the annual Fall Meeting of all receipts and disbursements.

(6) They shall keep the accounts of the current administration and preserve the proper vouchers for all payments.

(7) They shall have a voice but without vote in the proceedings of the Delegate body.

(8) They may be paid a salary as decided by the Commodore.

(9) They shall be responsible for and turn over to the Auditing Committee upon their retirement from office or not later than March 15th all documents, records,

reports and communications connected with the business of the current administration. They shall turn over to the Executive Secretary at the same time all other records, communications and supplies belonging to I-LYA that are in their possession.

(10) They shall send out notices of the annual Spring and Fall meetings to the secretaries or other officers of the member clubs and associations, delegates, officers and committee chairmen of I-LYA at least three weeks prior thereto.

(11) They shall obtain from the Nominating Committee on or before September 15th its list of nominees for the various offices and shall immediately send to the secretaries or other officers of the member clubs or associations and delegates copies of such list and shall present the original list at the annual Fall Meeting.

(12) Upon being presented with a nominating petition, they shall place before the annual Fall Meeting the list of additional nominees as said petition shall recommend.

(13) The Commodore, if they choose, may separate secretarial and financial duties described herein and appoint a Secretary and a Treasurer.

(14) The Secretary shall prepare and send to each member club and association, all Delegates, I-LYA Officers and each chairman copies of minutes of each meeting of Delegates within thirty (30) days after such meeting.

(c) The Registrar:

(1) It shall be the duty of the Registrar to be present at all meetings of the Delegates and at all regattas sponsored by I-LYA.

(2) At the meetings they shall examine the credentials of all delegates, alternates, officers, committeemen and visitors. They shall record all attendance and issue proper identification to all participants. They shall receive all fees and other monies due from participants and shall turn same over to the Secretary-Treasurer.

(3) At regattas they shall examine the credentials of all contestants to insure each has complied with the registration rules of I-LYA. They shall record all attendance and issue proper identification to all participants. They shall receive all fees and other monies due from participants and shall turn same over to the Secretary-Treasurer.

(4) They shall perform such other duties as may be assigned to them by the Commodore.

(5) They shall make a report at each meeting of the Association.

(d) The Fleet Chaplain:

(1) They shall be present at all official gatherings of I-LYA and shall be in charge of all memorial services. They shall perform such other duties as requested under the direction of the Commodore.

(e) The Fleet Surgeon:

(1) It shall be their duty to look after the physical condition of participants in I-LYA affairs, and perform such other duties connected with their office as the Commodore may direct.

ARTICLE XV - DUTIES OF OFFICERS APPOINTED BY THE BOARD OF TRUSTEES

(a) The Executive Secretary:

(1) It shall be the duty of the Executive Secretary to keep a correct roll of all member clubs and associations and delegates, to notify new members of their election to their interim membership and their becoming full members. They shall furnish each new member with copies of the Constitution, Bylaws, and Regulations of this Association.

(2) If any member club or association shall be in arrears to the Association, the Executive Secretary shall make a report thereof to the Advisory Committee and the Board Of Trustees. If such member is delinquent in annual dues, they shall notify the member that unless the dues are paid by the deadline and grace period determined pursuant to Article XIX, the member is automatically suspended. If the delinquency is other than annual dues, they shall notify such delinquent member in writing that unless arrears are paid within thirty (30) days, it will be subject to the suspension or expulsion procedure.

(3) They shall keep a complete, up-to-date record of all amendments and additions to this Constitution, Bylaws, and Regulations; and shall promptly, after adoption of such amendments or additions, furnish printed copies thereof to the members of the Association.

(4) It shall be the duty of the Executive Secretary to compile and keep up-to-date as far as possible a record of all the activities of I-LYA; to make written report thereof at the annual Fall Meeting; to send notices and collect dues and special funds of I-LYA; and, upon order of the Trustees, make such disbursements as directed.

(5) They shall turn over to the Inter-Lake Yachtsmen's Fund all monies collected in its behalf.

(6) Upon request and after the annual audit of the current administration's financial documents has been completed, they shall segregate and turn over to the Secretary of the Yachtsmen's Fund all original invoices, vouchers, and receipts covering the Junior Activities.

(7) They shall forward copies of all budgets and financial reports of the current administration to the members of the Board Of Trustees.

(8) They shall perform the usual duties incumbent upon the office of Executive Secretary and shall compile a list of Flag Officers of each member club or association, and furnish the Secretary/Treasurer with same.

(9) They shall keep a permanent record of the forms and supplies to be used by the committees at the annual regatta.

(10) They shall keep a permanent record of the property belonging to I-LYA, and perform any other duties as may be directed by the Board Of Trustees.

(11) They shall be responsible for the publication of the annual Yearbook containing the official program of the regatta and other pertinent information. They shall consult with the Commodore and accept their requirements.

(12) They shall endeavor to have the Association represented at the meetings of the various yachting and boating organizations of which I-LYA is a member by the duly appointed delegates. In the event of the inability of any delegate to serve, they shall request the Board Of Trustees to designate an alternate to attend the meeting(s).

(13) The Executive Secretary shall designate an address to be known as the official I-LYA mailing address and they shall forward official correspondence to proper officers of the Association.

(b) The Sail Yacht Measurers:

(1) There shall be a Sail Yacht Measurer for each of the major sailing disciplines.

(2) Each Measurer shall review the measurement certificates of each handicap class yacht in his discipline entered in I-LYA races upon request of the Registrar.

(3) Each Measurer shall have the power to refer any such certificates back to the signatory club or association measurer for recheck, if in their opinion the certificate is not satisfactory.

(4) Any expense incurred by any Measurer in connection with such service shall be taxed against the burdened yacht.

(5) Each Measurer shall have the power through the Race Committee Chairman to withhold the award of trophies pending receipt of a satisfactory certificate or to disqualify the offending yacht if such certificate is not forthcoming. Any of these decisions would be subject to appeal to the I-LYA Appeals Board.

(6) Each Measurer shall arrange for and supervise the measurement of sails and the inspection of boats and equipment in one-design classes where such measurement and inspection is prescribed by class rules. Any such class requirements must be in the hands of the Sail Yacht Measurer in writing not less than three weeks prior to an Association event.

(7) Each Measurer shall advise the Race Committee and the Judges Committee in the event of a dispute arising from a challenge of measurement by one competing yacht against another, and settle such dispute by measurement immediately if measurement in question can be readily and quickly made. It must be understood that many hull measurements cannot be made during the regatta as neither adequate time or facilities are available. If the measurement in question cannot be readily and quickly made, he shall order the re-measurement of the challenged yacht by the Measurer of the owner's club or association or perform the re-measurement himself at a time and place agreed upon by the Judges Committee, the Measurers, and the owner of the challenged yacht.

(8) Each Measurer shall advise the Race Committee Chairman to withhold the award of trophies until such disputes are settled.

(c) The Powerboat Measurers:

(1) Duties of the Powerboat Measurer shall be the same as those of the Sail Yacht Measurer as far as possible. They shall be guided by the rules, regulations, of the Western Lake Erie Cruising Association.

(d) The Historian:

(1) Shall maintain a chronological account of special and any and all unusual events, accomplishments of note, honors bestowed and all other data to provide an historical record of I-LYA. Such an account may be maintained in any format the Historian chooses.

(e) The Perpetual & Memorial Trophies Curator:

(1) Shall keep all records relating to such trophies. He shall see that all trophies are in good repair. They shall assemble all trophies and turn them over to the Commodore at the Summer Regatta.

(2) After making awards the Commodore shall return all trophies to the Curator who shall maintain them in safekeeping.

ARTICLE XVI - DUTIES OF DELEGATES TO BOATING ORGANIZATIONS

Delegates shall be appointed by the Board Of Trustees to those yachting and boating organizations of which I-LYA is a member. It shall be their duty to attend meetings of the organizations to which they are appointed. They shall make written reports of the proceedings at the first Spring or Fall Meeting following.

ARTICLE XVII - ASSOCIATION MEETINGS

(a) The Fall Meeting:

(1) There shall be an annual Fall Meeting of Delegates held on the first Saturday in December and at other times to which it may be adjourned, at such place as may be determined by the Commodore. Notice of the place, date and time shall be sent to the Secretaries or other officers and Delegates of the member clubs and associations at least three weeks before the date of the meeting. Meetings shall be open to all members of I-LYA but only Delegates or Alternates may vote.

(2) The commodore or in his absence the officer of highest rank present shall take the chair and call the meeting to order.

(3) The order of business shall be as follows:

Roll call of registered Delegates and Alternates

Roll call of Past Commodores present and current officers

Reading and disposal of minutes of previous meetings

Report of the Advisory Committee and election of new members

Reports of Executive Secretary, Secretary/Treasurer, Trustees, Delegates to

Yachting and Boating Organizations, Yachtsmen's Fund President & Secretary

Reports of Committees serving under the Vice -Commodore & Rear-Commodore

Miscellaneous Old and New Business

Election of Trustees and Flag Officers

Adjournment

(b) The Spring Meeting:

(1) There shall be an annual Spring Meeting of Delegates held on a Saturday in April and other times to which it may be adjourned, at such place as may be determined by the Commodore. Notice of the place, date and time shall be sent to the Secretaries and Delegates of the member clubs and associations at least three weeks before the date of the meeting. The meetings shall be open to all members of the Association but only Delegates and Alternates may vote.

(2) The Commodore or in his absence the officer of highest rank present shall take the chair and call the meeting to order.

(3) The order of business shall be as follows:

Roll call of registered Delegates and Alternates

Roll call of Past Commodores present and current officers

Reading and disposal of minutes of previous meeting

Reports of Advisory Committee and election of new members

Reports of Executive Secretary, Secretary-Treasurer, Trustees, Delegates to

Yachting and Boating Organizations, Yachtsmen's Fund President & Secretary

Reports of Committees serving under the Vice -Commodore & Rear-Commodore

Miscellaneous Old and New Business

Nomination and Election of the Nominating Committee

Election of place and date to hold the annual regatta for the following year

Adjournment

ARTICLE XVIII - RULES OF ORDER

(a) Any person wishing to speak shall rise and address the chair. If two or more persons claim the floor at the same time, the chair shall decide who is entitled to speak.

(b) No motion shall be entertained by the chair until seconded, and until a decision is reached, no other motion shall be in order except for previous question, to lay on the table, to amend, to recommit, or to adjourn.

(c) Motions must be reduced to writing if required by any Delegate present. When a question is put, every Delegate must vote unless personally interested in the question or excused by the chair. No Delegate may move for reconsideration of any vote unless he voted with the majority which decided the question.

(d) Any Delegate may appeal to the Delegates in attendance as a whole from the decision of the chair, and if seconded the question shall be, "Shall the decision of the chair be sustained?"

(e) No delegate may speak more than twice upon the same question without permission from the chair.

(f) When the floor is not occupied, a motion to adjourn is always in order and is not debatable.

(g) Any two Delegates may call for yeas and nays upon any debatable motion, and the Secretary/Treasurer shall call the names and enroll the vote.

(h) Any of the foregoing rules of order may be suspended by a two-thirds vote of the Delegates present, but such suspension shall terminate with adjournment of the meeting.

(i) **ROBERTS RULES OF ORDER** shall be the governing authority for any meeting to decide disputed questions of order not provided herein.

ARTICLE XIX - FEES

At each Fall Meeting the dues for the ensuing calendar year shall be determined by the Delegates after receiving and considering the recommendation of the Board of Trustees. Prior to making its recommendation the Board of Trustees shall have discussed the matter with the Advisory Committee and shall have weighed and considered advice and recommendations as the Committee may have seen fit to make. The Board of Trustees shall determine the deadline for payment of dues, and may determine a grace period with penalty for extension of such deadline.

ARTICLE XX - CORPORATE SEAL

The corporate seal shall be circular with the words, "**Inter-Lake Yachting Association**" surrounding the words, "**Corporate Seal.**" The failure to affix the corporate seal shall not affect the validity of any instrument.

ARTICLE XXI - AMENDMENTS TO THE CODE OF REGULATIONS

Amendments to this Code of Regulations may be made at any meeting of the member clubs and association Delegates, regular or special, by a two-thirds vote of the Delegates present. Proposed amendments shall have the prior approval of the Code Of Regulations Committee and the Board of Trustees and shall have been included in the call for the meeting.