



INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS

Amended in Full on December 7, 2024

ARTICLE I: NAME

The name of the corporation is **THE INTER-LAKE YACHTING ASSOCIATION, INC.**, hereinafter referred to as I-LYA.

ARTICLE II: PURPOSE

I-LYA is organized for the following purposes:

- (a) To encourage, advance, promote, and perpetuate among amateurs, yachting, sail, powerboat, and other amateur aquatic competition, and to unify the rules in connection therewith;
- (b) To encourage and to promote amateur yachting activities among the members of I-LYA and yachting associations throughout the United States and Canada, and the areas of Lake Huron, Lake St. Clair, and Lake Erie of the Great Lakes, rivers tributary thereto and inland waters in the vicinity thereof;
- (c) To formulate rules governing amateur sailing competitions and to conduct sailing competitions among the members of I-LYA;
- (d) To exercise advisory jurisdiction over amateur activities carried on by the members of I-LYA and activities carried on by the member clubs and associations and to enforce the rules of I-LYA on all members subject to its jurisdiction;
- (e) To foster educational programs for the training of members in the science of seamanship and navigation;
- (f) To inform members of legislation which has been proposed or adopted and which may affect amateur yachting and pleasure boating, including navigation, safety and health;
- (g) To promote education and scientific purposes by assisting in the training of amateur yachtsmen for participating in international, national, and intersectional competition including Olympic participation;
- (h) To provide training for candidates and their crews for international and intersectional competitions, by organizing and/or holding amateur competitive events similar in nature and to the holding of meetings in the nature of seminars at which the results of these events will be analyzed and competitive strategy and tactics will be discussed with a view to the improvement of the performance of the participants;
- (i) To make information available to contestants in the aforesaid international, national, and intersectional sailing events regarding new developments in the design, construction, sails and rigging of craft of the type used in such contests; and
- (j) To foster and promote public interest in the participation in Olympic, international, national, and intersectional events.
- (k) No part of any net earnings of the association shall inure to the benefit of any private member or individual. No person shall be denied the right to participate in any event within the jurisdiction of I-LYA or to manage or otherwise be involved in the participation of such event, or having so participated shall suffer any penalty for having participated, on grounds of race, color, religion, age, sex or national origin provided that this section shall not prevent the conduct of separate events for males and females and separate events for juniors.

ARTICLE III: VOTING AND NON-VOTING MEMBERS

(a) Voting Member Clubs are bona fide incorporated yacht clubs having adequate facilities for the exclusive use of its members and guests; having a Constitution or Code of Regulations setting forth its organization; and having a staff of officers to supervise the functions of the club.

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

(b) Associate Members are non-voting and may be comprised of:

- i.) Affiliated associations which conduct college, school, Sea Explorer, Sea Scouts, armed forces, and similar sailing programs.
- ii.) An association which may not have permanent facilities, but which desires to support and participate in this Association.
- iii.) Bona fide members of voting member clubs and associations, except corporations, shall be considered individual members of Inter-Lake Yachting Association.
- iv.) Such other categories as established by the Board of Trustees.

(c) Application for Membership

- i.) Clubs and associations desiring to become members shall so inform the Executive Secretary in writing and accompany such application with payment of the initiation fee and the current year's dues. Application will then be reviewed by the Advisory Committee for its recommendation to the Delegates for approval.
- ii.) New memberships will be on a probationary basis for a period of three years, during which time active participation shall be required and evaluated before being certified to full membership. Delegates may vote during probationary period.

(d) Privileges of Members

- i.) All members shall have the privilege of attending or being represented at all regular and special meetings of I-LYA. All individual members shall be entitled to hold office and to serve on committees as specified herein.
- ii.) Acceptance into membership in I-LYA shall in no way serve as a guarantee of reciprocity with other member clubs and associations for the use of their facilities. Each member club and association shall have the right and privilege of establishing its own rules governing reciprocal use of its facilities by members of other clubs and associations which every member club and association shall be bound to respect.

(e) Member Reinstatement

A member club or association having resigned from membership may, with the approval of the Board of Trustees, apply for reinstatement upon written request to the Executive Secretary, providing that said application is made within three years from the date of acceptance of resignation, and accompanied by payment of the current year's dues in which the request is made.

(f) Member Suspension or Expulsion

- i.) A member club or association may be suspended for a fixed or indefinite period of time or expelled from I-LYA, upon recommendation of the Advisory Committee or Board of Trustees and a two-thirds vote of the Delegates present at a regular Spring or Fall meeting.
- ii.) A member club or association shall be automatically suspended if the annual dues prescribed are not paid before the deadline and any grace period. The Executive Secretary shall notify such member club or association in writing of the suspension, and report this action to the Board of Trustees and the Advisory Committee at their next meeting.
- iii.) Such suspension or expulsion shall be for good cause shown.
- iv.) Notice of intention to move for such suspension or expulsion and adequate statement of the grounds upon which it is based shall be communicated in writing to the offending member club or association not less than thirty (30) days before the regular Spring or Fall meeting at which the motion is to be offered. Any defense or explanation which the offending member club or association may care to offer shall be

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

submitted in writing to the proponent of the motion not less than fifteen (15) days prior to such regular meeting, and both the motion and the defense or explanation shall be submitted to the meeting.

ARTICLE IV: GOVERNANCE

- (a) Each Voting Member Club shall be entitled to be represented in meetings for all purposes by one designated person, selected as determined by the member club or association, who shall be identified as the Voting Member's Delegate and entitled to cast one vote only. No person shall be registered or allowed to be a Delegate for more than one Voting Member.
- (b) All trustees, officers, chairpersons of standing committees of I-LYA and appointed I-LYA representatives to the various boating organizations shall have full status as delegates at all meetings, but without the right to vote unless such person also qualifies as a Delegate.
- (c) All Past Commodores of I-LYA shall become a Delegate at Large representing I-LYA and shall be afforded all the rights of a Voting Member Club Delegate. A Delegate at Large shall not also represent the Member Club as a Voting Delegate. The Delegates present at any meeting, after due notice thereof has been given, shall constitute a quorum.

ARTICLE V: BOARD OF TRUSTEES

- (a) There shall be a Board of Trustees consisting of nine (9) individuals who shall be members from Voting Member Clubs in good standing. At any time, there shall be no more than two (2) I-LYA Past Commodores serving or elected in any manner to the Board of Trustees and their terms shall not begin, run, or end simultaneously.
- (b) The Flag Officers shall be ex-officio members of the Association's Board of Trustees with voice but no vote.
- (c) The Trustees shall elect their own President and Vice President following the Fall Meeting. To qualify for the offices of President and Vice President of the Board of Trustees the nominees must have served at least two full years each as a trustee. The Executive Secretary shall call this meeting to order within one hour of the adjournment of the Fall Meeting.
- (d) The Trustees shall meet before the Spring and Fall Meetings of the Association. Special Meetings shall be held at the request of the Commodore, or President of the Board, or of any two Trustees. The purpose, time and place of such special meetings shall be requested by delivering notice to the Executive Secretary, who thereupon shall give proper notice to all trustees. A quorum for a meeting shall consist of a majority of the Trustees.
- (e) No Trustee, after having been elected to and after having served two successive three-year terms shall be eligible to be elected to a third successive term; but a Trustee appointed to fill the unexpired term of a trustee may be elected to two succeeding terms.
- (f) A vacancy occurring in the Board of Trustees from any cause shall be filled by a majority vote of the remaining Trustees at any regular meeting or at any special meeting called wholly or in part for such purpose; or by written appointment signed by all remaining Trustees. Such appointee shall not be from a Voting Member club currently represented on the board. The appointee shall serve the remainder of the unexpired term.
- (g) A vacancy occurring among the officers of Commodore, Vice Commodore and Rear Commodore from any cause shall be filled by a majority vote of the Board of Trustees at any regular meeting, or any special meeting called wholly or in part for such purpose, or by written appointment signed by all Trustees. Such appointee shall not be from a Voting Member club currently represented by the flag officers and shall serve the remainder

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

of the unexpired term. An officer appointed to fill an unexpired term may be elected to a one-year term succeeding themselves.

(h) A vacancy occurring among the members of the Nominating Committee from any cause prior to fulfilling its duties as stipulated in Article XI shall be filled by a majority vote of the Board of Trustees at any regular meeting, or any special meeting called wholly or in part for such purpose, or by written appointment signed by all Trustees. Such appointee shall not be from the same club or association as an incumbent member. The appointee shall serve the remainder of the unexpired term.

(i) The Trustees shall select and supervise an Executive Secretary who has the specific skills, qualifications and knowledge of the organization to carry out the duties of the position and shall compensate the position as necessary. The Executive Secretary shall serve continuously until their successor is appointed. If the Executive Secretary resigns or is unable to continue in the position, the Trustees shall select a suitable replacement as soon as possible at any regular meeting or special meeting called for that purpose.(j) The Trustees shall appoint such other officers and delegates to the various yachting and boating associations of which I-LYA is a member.

(k) The Trustees shall review, make suggestions and have approval and oversight of each regatta and events budget as presented by the current Administration, and when approved it shall then become part of the I-LYA Budget. In the event of failure of the current Administration to submit a budget for review, the Trustees may then place the responsibility for all credit obtained and for any deficit on the current Administration.

(l)The Trustees shall authorize the presentation of a Past Commodore pin at the Spring Meeting after all reports are received and approved.

(m) The Trustees shall review and approve by resolution on behalf of I-LYA such arrangements as are necessary for deposits in and withdrawal of funds from selected depositories and shall keep an inventory of all I-LYA property and supplies.

(n) The Trustees shall provide adequate bonded insurance on the Executive Secretary, the Secretary/Treasurer and any others if so deemed advisable commensurate with the funds handled by each.

(o) The Trustees shall authorize and approve suitable uniforms, cap buttons, and other insignia of office for officers and chairmen of committees.

ARTICLE VI: STANDING COMMITTEES OF THE BOARD OF TRUSTEES

(a) **Admiralty Committee** consisting of three members. The Board shall name the chairman who shall be the legal counsel of the Association and the other two members shall be associate counsel. This committee shall attend to legal matters of the Association. The members of the Admiralty Committee shall serve continuously until their successors are appointed.

(b) **Auditing Committee** consisting of three members, one member appointed each year to serve a three-year term, and may be appointed to succeed himself. The committee shall choose its own chairman. The committee shall receive from the Secretary-Treasurer all documents, records, reports and communications connected with the business of the current administration. The committee shall audit such material in accordance with best accounting practice. Such audit shall be completed and a report made to the Board of Trustees no later than March 1st of each year. At such time as said report is made all material mentioned herein shall be turned over to the Executive Secretary.

(c) **Code of Regulations Committee** consisting of five members to serve continuously until their successors are appointed. The Board of Trustees shall name the chairman.

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

(d) **Intersectional Racing Committee** consisting of six members, each member to represent one of six areas viz. Area 1-Toledo-Port Clinton; Area 2-Port Clinton-Lorain; Area 3-Lorain-Fairport; Area 4-Fairport-Buffalo; Area 5-North of Toledo; Area 6-Inland Waters. The Board of Trustees shall name the chairman. All members shall serve continuously until their successors are appointed.

(e) **Training & Education Committee** consisting of three members who shall elect their chairman and serve continuously until their successors are appointed. The Committee shall assist member clubs in the operations and risk management of their junior boating programs and shall facilitate instructor certification programs.

(f) **Marketing Committee, consisting of three subcommittees: Publications, Sponsorship and Website.** The Board of Trustees shall name the chairman. All members shall serve continuously until their successors are appointed.

(g) **Island Liaison Committee** consisting of three or more members of whom the Board of Trustees shall name the chairman shall be responsible for negotiating the dockage with the Island and the Put-In-Bay Yacht Club contracts which are then approved by the Board of Trustees. The committee is also charged with maintaining the Island relationships and other duties as conferred by the Board.

(h) **Junior Sail Committee** consists of representatives of member clubs that have Junior Sailing Programs. The Chair and Vice Chair is elected by the committee. It is a program of the board which provides advisory input to the Junior Sailing Regatta.

(i) **Advisory Committee** composed of all living Past Commodores of I-LYA. Its functions shall be:

i.) To consider, advise and recommend to the Board of Trustees, officers and committees, either on its own initiative or when requested by them, on any matters whatsoever, but final action shall remain the prerogative of the Trustees, officers or committees involved.

ii.) All inquiries regarding membership in I-LYA shall be referred to the Advisory Committee for processing. The committee shall conduct or supervise the conduct of an investigation of the inquiring organization to determine its qualifications. The committee shall, through the Executive Secretary, obtain all documentation necessary for such investigation. Upon favorable action in each case it shall authorize the Executive Secretary to issue an invitation to become a member. The inquiring organization shall then file a formal application for membership as stipulated in Article III, Paragraph (c). The Advisory Committee shall then make its recommendation to the Delegate body for final action.

iii.) The committee shall participate in any suspension or expulsion proceedings.

iv.) The immediate Past Commodore is the Secretary and his predecessor is the Chair.

ARTICLE VII: MANAGEMENT

(a) The general management and final authority of I-LYA shall be vested in the Board of Trustees.

(b) Officers of the Association to be elected by the Delegates shall be Commodore, Vice Commodore and Rear Commodore. These shall be known as the Flag Officers.

(c) Officers of the Association to be appointed by the Commodore shall be Junior Power Chair, Junior Sail Chair, Powerboat Chair, Sail Chair, Fleet Captain, Secretary, Treasurer, I-LYA Registrar, Fleet Chaplain and Fleet Surgeon.

(d) Officers of the Association to be appointed by the Board of Trustees shall be Executive Secretary, Sail Yacht Measurers, Powerboat Measurers, Historian, and Perpetual & Memorial Trophies Curator.

(e) Delegates and Alternates to the various yachting and boating organizations of which I-LYA is a member shall be appointed by the Board of Trustees.

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

ARTICLE VIII: STANDING COMMITTEES APPOINTED BY THE COMMODORE

(a) Junior Sail Regatta, Junior Power Regatta, Power Regatta, Sail Regatta, Trophy committee, Offshore Advisory, Entertainment, and Shore Courtesy.

(b) The composition of these committees shall be as established by the Commodore.

ARTICLE IX: SPECIAL COMMITTEES

Either the Board of Trustees or the Commodore may from time to time appoint such Special Committees as may be deemed advisable for special purposes. Special Committees shall be discharged when their functions have been concluded.

ARTICLE X: SAIL APPEALS BOARD

(a) I-LYA is the duly appointed Regional Sailing Association for its area, the I-LYA having been one of US Sailing's five Founders. It is the National Governing Body for the sport of sailing in the United States, whose activities are over-seen by a committee of the U.S. Congress under its Sports Act. One of I-LYA's obligations is to hereby provide this Sailing Appeals Board by this act to receive and determine appealed disputes from decisions of Protest Juries issued in sail racing matters received from Appellants or referred to I-LYA by US Sailing or any other sail racing body.

(b) The Board of Trustees shall appoint a minimum of three of I-LYA's Members in good standing as defined in Article III(b)iii.), each of whom should be a U.S. Sailing Certified Judge and members shall be chosen on a basis of their knowledge of sail racing, the Racing Rules of Sailing, protests and experience in rendering decisions in such areas.

(c) The Appeals Board shall adhere to the requirements of U.S. Sailing but shall otherwise set its own format of operation, except that all appeals and communications shall pass through the hands of the chairperson, and decisions shall be by a majority vote, with the Chairperson voting.

(d) Vacancies shall be filled by a majority vote of the Board of Trustees by oral or written consent.

ARTICLE XI: NOMINATIONS & ELECTIONS BY THE DELEGATES

(a) The Nominating Committee shall be composed of five members of I-LYA in good standing, who are currently serving as club delegates, Past Commodores of I-LYA or conferred delegate status as detailed in Article IV, elected by a plurality vote of the Delegates at the Spring Meeting each year. Nominations for the members of the Nominating Committee shall be made from the floor. There shall be ten and ten only, nominees who must be present at the time of nomination. No more than one shall be nominated from any member club or association. If the nominee is a member of more than one I-LYA member club or association, they must state the member club they are registered to represent as a delegate when nominated which should be consistent with the recorded club on file for their position. The term of office for all members of the committee shall be until the next Spring meeting at which time a new committee will be elected. No member can succeed themselves. The committee shall also be the tellers for elections and shall promptly deliver the results to the Chair of the members meeting. A member elected to serve on the current years' nominating committee shall not be eligible to be selected to run for any office on that year's Fall ballot.

(b) The Commodore shall designate the chairman of the Nominating Committee from those elected. The Committee shall meet within 60 days after their election to begin their work to seek appropriate candidates for consideration. It shall nominate by majority action one candidate for Commodore, one candidate for Vice-Commodore, two candidates for Rear-Commodore and six candidates for Trustee. No more than one

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

candidate for Trustee or Flag Officer shall be from the same member club or association and it should be considered best practice to avoid nominating Trustees or Flag Officers whose clubs are currently represented on the Board of Trustees or in the Flag. If candidates for office are members of more than one I-LYA member club, they must declare the club they are registered to represent as a delegate or volunteer of I-LYA. If there is any question as to which club they represent, their club may submit a letter of recommendation on their behalf to verify the Club they are nominated under. Three Trustees and the Rear-Commodore shall be elected by a plurality vote of the Delegates at the Fall Meeting. At any point in time, there shall be no more than two (2) Past Commodores elected in any manner to the Board of Trustees, and their terms shall not begin, run, or end simultaneously. (c) Nominees for Commodore, Vice-Commodore and Rear-Commodore shall be limited to the Commodores and Past Commodores of member clubs and associations of I-LYA. Nominees for Trustee shall be limited to Past Commodores, incumbent Commodores, Vice Commodores and Rear Commodores of member clubs and associations of I-LYA except that one person and only one who does not qualify as just stipulated, yet has contributed much time and effort to I-LYA and has demonstrated exceptional ability in serving the Association in various capacities may be declared eligible by the nominating committee and they may be included in the nominees stipulated in Paragraph (b) above. Such nominee, if elected to the Board of Trustees and after serving a full term shall become eligible for nomination and election as a Flag Officer. (d) The Nominating Committee shall submit its report to the Executive Secretary no later than September 1st. (e) The term of office of the Commodore, Vice-Commodore and Rear Commodore shall be one year and no one can succeed themselves except as stipulated in Article V, Paragraph (g). The terms of the trustees shall be three years. (f) All Trustees and Officers to be elected shall be elected at the Fall Meeting. Voting may be by acclamation or secret ballot, except that in any election in which there is a contest, voting shall be by secret ballot. In the event of a tie, a runoff election shall be held. (g) Should any nominee resign or for any other reason be unable to be a candidate for the office to which they are nominated prior to the Fall Meeting and after the report of the Nominating Committee has been published, then the Nominating Committee may present another candidate to fill such vacancy. (h) Should any office appointed by the Commodore become vacant by resignation or for any other reason, the Commodore is empowered to and shall take immediate steps to appoint a successor to fill such vacancy. (i) Should any other office become vacant for any reason whatsoever, the Board of Trustees is empowered, unless otherwise stipulated elsewhere in this Code of Regulations, to declare the office vacant and to promptly fill such vacancy. (j) Other nominations for Commodore, Vice Commodore, Rear Commodore and Trustee shall be made only by petition in addition to those made by the Nominating Committee. Such nominations must conform to the requirements of Paragraph (c) of this Article. Such petition shall be signed by one hundred-fifty (150) individual members from not less than ten (10) member clubs or associations in good standing as confirmed by the Executive Secretary. One petition shall name no more than one nominee for each of the respective offices. Nominating petitions shall be submitted to the Executive Secretary not less than three weeks prior to the Fall Meeting and such petition shall contain the printed name, club, address and phone number of each signer.

ARTICLE XII: DUTIES OF THE FLAG OFFICERS

(a) The Commodore:

i.) Shall preside at all meetings of I-LYA, take command of the fleet; and perform such other duties as the

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

Board of Trustees may request. In all acts where the signature or act of a president may be required by law, the Commodore shall have the status of being ex-officio president.

ii.) Shall call special meetings of the Delegates and Board of Trustees whenever he shall deem it necessary, or upon written request of five or more Delegates. Requests to call special meetings, and the calls therefor shall specify the object of the meeting.

iii.) Shall submit to the Executive Secretary on or before February 15th a budget of prospective income and expenses for the year of his administration, and shall also submit a preliminary income and expenses report of the annual regattas before September 15th.

iv.) Shall be responsible for the publication of the annual Yearbook containing the official program of the regattas and other pertinent information.

v.) Shall render a financial report of the administration as of November 15th and a final report not later than February 1st and along with the final report the commodore shall submit all hard copy documentation of receipts and disbursements for his year along with an electronic record of activity for his year. Reports and documents shall be submitted to the Executive Secretary.

(b) The Vice-Commodore:

i.) Shall assist the Commodore in the discharge of their duties and, in the event of the Commodore's absence or disability, officiate in the Commodore's stead.

ii.) Shall be in charge of affairs afloat which include the following Committees: Sail Yacht Race, Sail Yacht Judges, Class Racing Advisory, Offshore Advisory, Junior Yachting Activities, Powerboat Activities, Course Patrol and Communications.

(c) The Rear-Commodore:

i.) Shall assist the Commodore and Vice Commodore in the discharge of their duties and, in the event of their absence or disability, officiate in their stead.

ii.) Shall be in charge of affairs ashore which include the following Committees: Public Relations, Entertainment, Shore Courtesy, Other Sports Activities and Trophy.

ARTICLE XIII: DUTIES OF OFFICERS APPOINTED BY THE COMMODORE

(a) The Head Fleet Captain:

i.) Shall assist the Commodore or Acting Commodore in the discharge of their duties and, in the event of the absence or disability of all Flag Officers, officiate in their stead.

ii.) Shall oversee the other Fleet Captains that provide the Commodores with logistical support for all activities.

(b) The Secretary for the current year Administration:

i.) Shall keep a true record of the proceedings of all meetings of the Delegates, including the names of all the Delegates present provided by the Registrar and shall provide a copy of the minutes of each meeting to the Executive Secretary for distribution at least three weeks prior to the Spring and Fall meeting

ii.) Shall be ex-officio member of every Administration committee either appointed or elected, with voice but no vote.

iii.) Shall be responsible for and turn over to the Auditing Committee upon their retirement from office or not later than the following February 15th all documents, records, reports and communications connected

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

with the business of the current administration. The Secretary shall turn over to the Executive Secretary at the same time all other records, communications and supplies belonging to I-LYA that are in their possession.

(c) The Treasurer for the current year Administration:

- i.) Shall collect all funds due the current administration except the annual dues and any special funds, and pay all bills which have been approved by the Commodore out of funds of the current administration.
- ii.) Shall make a summary report at the annual Fall Meeting.
- iii.) Shall keep the accounts of the current administration and preserve the proper vouchers for all payments.
- iv.) The Commodore may combine secretarial and financial duties described herein and appoint a Secretary/Treasurer.

(d) The Registrar and Event Registrar:

- i.) Shall be present at all meetings of the Delegates and shall have an Event Registrar at all regattas sponsored by I-LYA.
- ii.) Shall examine the credentials of all delegates or alternates and shall record all attendance and issue proper identification to all Delegates.
- iii.) There shall be an Event Registrar for each of the I-LYA sponsored Regattas. The Event Registrar shall receive all fees and other monies due from participants and shall turn same over to the Treasurer.
- iv.) For all regattas, the Event Registrar shall examine the credentials of all contestants to insure each has complied with the registration rules of I-LYA and shall record all attendance and issue proper identification to all participants.
- v.) The Registrar shall perform such other duties as may be assigned to them by the Commodore.
- vi.) The Registrar shall make a report at each meeting of the Association.

(e) The Fleet Chaplain shall be present at all official gatherings of I-LYA and perform such other duties as requested under the direction of the Commodore.

(f) The Fleet Surgeon shall be available to advise the Trustees and Flag Officers on Health and Safety Issues.

ARTICLE XIV: DUTIES OF OFFICERS APPOINTED BY THE BOARD OF TRUSTEES

(a) The Executive Secretary:

- i.) Shall keep a correct roll of all member clubs and associations and delegates, and shall notify new members of their election to their probationary membership and their becoming full members. The Executive Secretary shall furnish each new member with access to the Articles of Incorporation, Code of Regulations, and any By-laws of this Association.
- ii.) Shall make a report of any member club or association in arrears to the Advisory Committee and the Board of Trustees. If such member is delinquent in annual dues, they shall notify the member that unless the dues are paid by the deadline and grace period determined pursuant to Article XIII, the member is automatically suspended.
- iii.) Shall keep a complete, up-to-date record of all amendments to the Articles of Incorporation, Code of Regulations, and any By-laws and shall promptly, after adoption of such amendments provide access thereof to the members of the Association.
- iv.) Shall maintain the books and records of the organization, present an annual budget to the Board of Trustees for approval, send notices and collect dues and special funds of I-LYA; make disbursements as

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

approved by the Board of Trustees, and present financial reports to the Board of Trustees as requested but no less than annually.

v.) Shall promptly forward copies of all budgets and financial reports of the current administration to the members of the Board of Trustees.

vi.) Shall perform the usual duties incumbent upon the office of Executive Secretary and shall compile a list with e-mail and other contact information of Flag Officers, Delegates, Secretary, Newsletter Editor of each member club or association, and furnish the Administration Secretary and Administration Treasurer with same.

vii.) Shall keep a permanent record of the property belonging to I-LYA.

viii.) Shall be responsible for providing a member directory for publication in the annual Yearbook.

ix.) Shall endeavor to have the Association represented at the meetings of the various yachting and boating organizations of which I-LYA is a member by the duly appointed delegates. In the event of the inability of any delegate to serve, the Executive Secretary shall request the Board of Trustees to designate an alternate to attend the meeting(s).

x.) Shall designate an address to be known as the official I-LYA mailing address and they shall forward official correspondence to proper officers of the Association.

xi.) Shall insure the maintenance of the Corporate Existence and the filing of all necessary documents and reports including taxes.

xii.) Shall notify each member club and association of each special and adjourned meeting at least three weeks prior thereto by publication in the I-LYA news or posting on the I-LYA website

xiii.) Shall provide notices of the annual Spring and Fall meetings to the secretaries or other officers of the member clubs and associations, delegates, officers and committee chairmen of I-LYA at least three weeks prior thereto by publication in the I-LYA news or posting on the I-LYA website.

xiv.) Shall cause to be provided to each member club and association, all Delegates, I-LYA Officers and each chairman copies of minutes of each meeting of Delegates at least three weeks prior the next association meeting. which shall be satisfied by posting on the I-LYA website. Copies of the minutes will also be provided at each General meeting of the delegates.

xv.) Shall obtain from the Nominating Committee on or before September 1st its list of nominees for the various offices and shall provide access to the secretaries or other officers of the member clubs or associations and delegates such list of nominees with biographies at least three weeks prior to the Fall meeting which shall be considered complete by publication in the I-LYA news and the I-LYA website and shall present the original list at the annual Fall Meeting.

xvi.) Upon being presented with a nominating petition shall verify the petition meets the requirements of Article XI (j) and if so, shall place before the annual Fall Meeting the list of additional nominees.

xvii.) Shall perform any other duties as may be directed by the Board of Trustees.

(b) The Sail Yacht Measurers:

i.) Shall review the measurement certificates of handicap class yachts entered in I-LYA races upon request of the Event Registrar and shall have the power to refer any such certificates back to the signatory club or association measurer for recheck, if in their opinion the certificate is not satisfactory.

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

- ii.) Shall have the power through the Race Committee Chairman to withhold the award of trophies pending receipt of a satisfactory certificate or to disqualify the offending yacht if such certificate is not forthcoming. Any of these decisions would be subject to appeal to the I-LYA Sail Appeals Board, and, if still unresolved, an appeal to U.S. Sailing.
- (c) **The Powerboat Measurers** shall insure the measurement of yachts for participation in all yachting activities as required at the powerboat regatta.
- (d) **The Historian** shall maintain a chronological account of special and any and all unusual events, accomplishments of note, honors bestowed and all other data to provide an historical record of I-LYA. Such an account may be maintained in any format the Historian chooses.
- (e) **The Perpetual & Memorial Trophies Curator:**
- i.) Shall keep all records relating to such trophies and see that all trophies are in good repair, and assemble all trophies and turn them over to the Commodore at the Summer Regatta.
- ii.) After making awards the Commodore shall return all trophies to the Curator who shall maintain them in safekeeping.
- iii.) They shall see that all trophies are in good repair and updated with the names of the latest years' recipient.

ARTICLE XV: DUTIES OF DELEGATES TO BOATING ORGANIZATIONS

Delegates shall be appointed by the Board of Trustees to those yachting and boating organizations of which I-LYA is a member. It shall be their duty to attend meetings of the organizations to which they are appointed and to make written or oral reports of the proceedings at the first Spring or Fall Meeting following.

ARTICLE XVI: ASSOCIATION MEETINGS

The Fall and Spring Meetings

- (a) There shall be an annual Fall Meeting of Delegates held on the first Saturday in December and a Spring meeting of Delegates held on the first Saturday in April or at other times as deemed necessary and approved by the Board of Trustees at such place as may be determined by the Commodore. Notice of the place, date and time shall be provided to the Secretaries or other officers and Delegates of the member clubs and associations at least three weeks before the date of the meeting and shall be satisfied by publication in the I-LYA news or on the I-LYA website. Meetings shall be open to all members of I-LYA but only Delegates, Alternates, or Past Commodores may vote.
- (b) The Commodore or in his absence the officer of highest rank present shall take the chair and call the meeting to order.
- (c) The order of business shall be as follows:
1. Roll call of registered Delegates and Alternates
 2. Roll call of Past Commodores present and current officers
 3. Reading and disposal of minutes of previous meetings
 4. Report of the Advisory Committee and election of new member clubs
 5. Election of Trustees and Flag Officers at the Fall Meeting
 6. Nomination and election of the Nominating Committee at the Spring meeting
 7. Results of Elections as soon as results are known. There shall be a re-vote held and

INTER-LAKE YACHTING ASSOCIATION CODE OF REGULATIONS
Amended in Full on December 7, 2024

- reported on as soon as possible in the event of a tie vote.
8. Reports of Executive Secretary, Secretary/Treasurer, Trustees, Delegates to Yachting and Boating Organizations, Yachtsmen's' Fund President and Secretary Reports of Committees serving under the Vice-Commodore & Rear-Commodore
 9. Miscellaneous Old and New Business
 10. Adjournment

ARTICLE XVII: RULES OF ORDER

- (a) **ROBERTS RULES OF ORDER** shall be the governing authority for any meeting to decide disputed questions of order not provided herein.
- (b) Any person wishing to speak shall rise and address the chair. If two or more persons claim the floor at the same time, the chair shall decide who is entitled to speak.
- (c) No motion shall be pursued by the chair until seconded, and thereafter until a decision is reached, no other motion shall be in order other than the raised question except motions to lay on the table, to amend, to recommit, to postpone to a certain time or definitely or to adjourn.
- (d) No delegate may speak more than twice upon the same question without permission from the chair.
- (e) Any of the foregoing rules of order may be suspended by a two-thirds vote of the Delegates present, but such suspension shall terminate with adjournment of the meeting.

ARTICLE XIII: DUES

- (a) At each Fall Meeting any change in the membership dues for the ensuing calendar year may be determined by the Delegates after receiving and considering the recommendation of the Board of Trustees. Prior to making its recommendation the Board of Trustees shall have discussed the matter with the Advisory Committee and shall have weighed and considered any advice and recommendations made by the Committee.
- (b) The Board of Trustees shall determine the deadline for payment of dues, and may determine a grace period with penalty for extension of such deadline.

ARTICLE XIX: INDEMNIFICATION & INSURANCE

- (a) The Association shall indemnify the Officers, Trustees, Standing Committee Chairs and other individuals as permitted and approved by the Board of Trustees.
- (b) The Association may purchase and maintain indemnity insurance on behalf of itself and/or any person who would be entitled to indemnity pursuant to the foregoing paragraph.

ARTICLE XX: CORPORATE SEAL

If a corporate seal is desired it shall be circular with the words, "Inter-Lake Yachting Association" surrounding the words, "Corporate Seal." The failure to affix the corporate seal shall not affect the validity of any instrument.

ARTICLE XXI: AMENDMENTS TO THE CODE OF REGULATIONS

Amendments to this Code of Regulations may be made at any meeting of the member clubs by a two-thirds vote of the Delegates, Alternates, and Past Commodores present. All proposed amendments shall have the prior approval of the Code of Regulations Committee and the Board of Trustees and copies of the proposed changes shall have been included in the call and notice for the meeting which shall be satisfied by posting on the I-LYA website